

**SCRUTINY COMMITTEE**

**Wednesday, 8th May, 2019**

**10.00 am**

**Darent Room - Sessions House**







## AGENDA

### SCRUTINY COMMITTEE

**Wednesday, 8th May, 2019, at 10.00 am**

**Ask for: Joel Cook/Anna Taylor**

**Darent Room - Sessions House**

**Telephone: 03000 416892/416478**

#### **Membership**

Conservative (9): Mr A Booth (Chairman), Mr A M Ridgers (Vice-Chairman), Mr M A C Balfour, Mr P V Barrington-King, Mrs P M Beresford, Mrs R Binks, Mr G Cooke, Mr R C Love, OBE and Mr J Wright

Liberal Democrat (2): Mr R H Bird and Mrs T Dean, MBE

Labour (2) Mr D Farrell and Dr L Sullivan

Church Mr D Brunning, Mr J Constanti and Mr Q Roper

Representatives (3):

Parent Governor (2): Mr K Garsed and Mr A Roy

*Tea/coffee will be available 15 minutes before the start of the meeting*

*County Councillors who are not Members of the Committee but who wish to ask questions at the meeting are asked to notify the Chairman of their questions in advance.*

#### **Webcasting Notice**

Please note: this meeting may be filmed for the live or subsequent broadcast via the Council's internet site or by any member of the public or press present. The Chairman will confirm if all or part of the meeting is to be filmed by the Council

By entering into this room you are consenting to being filmed. If you do not wish to have your image captured please let the Clerk know immediately.

## **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

### **A - Committee Business**

- A1 Introduction/Webcast Announcement
- A2 Substitutes
- A3 Declarations of Interests by Members in items on the Agenda for this Meeting
- A4 Minutes of the meeting held on 3 April 2019 (Pages 5 - 10)
- A5 Select Committee Update

### **B - Any items called-in**

### **C - Any items placed on the agenda by any Member of the Council for discussion**

- C1 KCC managed road closures for utilities works (Pages 11 - 32)
- C2 KCC Supported Bus Services in Sevenoaks (Pages 33 - 34)

## **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Benjamin Watts  
General Counsel  
03000 416814

**Monday, 29 April 2019**

*Timing of items as shown above is approximate and subject to change.*

**KENT COUNTY COUNCIL****SCRUTINY COMMITTEE**

MINUTES of a meeting of the Scrutiny Committee held in the Council Chamber - Sessions House on Wednesday, 3 April 2019.

PRESENT: Mr A Booth (Chairman), Mr A M Ridgers (Vice-Chairman), Mr M A C Balfour, Mr P V Barrington-King, Mrs P M Beresford, Mrs R Binks, Mr R H Bird, Mr I S Chittenden (Substitute for Mrs T Dean, MBE), Mr G Cooke, Mr D Farrell, Mr R C Love, OBE, Dr L Sullivan and Mr J Wright

IN ATTENDANCE: Mrs A Taylor (Scrutiny Research Officer)

**UNRESTRICTED ITEMS****50. Substitutes**

*(Item A2)*

1. Apologies had been received from Mrs Dean (Mr Chittenden was substituting), the two Parent Governors Mr Garsed and Mr Roy and the Church Representative Mr Brunning.

**51. Declarations of Interests by Members in items on the Agenda for this Meeting**

*(Item A3)*

1. Dr Sullivan declared an interest as her husband was employed as an Early Help Worker for Kent County Council.

**52. Minutes of the meeting held on 15 January 2019**

*(Item A4)*

RESOLVED that the minutes of the meeting held on 15 January 2019 were a correct record and that they be signed by the Chairman.

**53. Select Committee Update - verbal briefing**

*(Item A5)*

*Mr Watts (General Counsel) was in attendance for this item.*

1. Ben Watts, General Counsel gave Members a briefing on how the proposed urgent Select Committee on Knife Crime could be progressed. Currently the Select Committee on Affordable Housing was due to commence next but a review of Knife Crime could be prioritised if this was agreed by the Scrutiny Committee.

2. It was understood that Members wished this Select Committee to proceed at pace and to form recommendations as quickly as possible. There was a variety of activity already underway and it was considered that it would be helpful for a first stage activity to review the work already ongoing both by KCC and with partners.

3. The Chairman commented that this topic was of huge national importance and it was considered that KCC needed to exhibit a strong position.
4. The Chairman recommended, seconded by Mr Ridgers, that Mr Barrington-King be Chairman designate of the Knife Crime Select Committee.
5. Mr Bird proposed Mr Farrell as the Chairman designate of the Knife Crime Select Committee.
6. Members were asked to vote upon the first proposal, and this was won by majority. Following this Mr Bird withdrew his proposal.
7. Members commented that there was a large measure of agreement on the proposed way forward of this Select Committee.
8. One Member commented that the Select Committee should move at a slightly faster pace than suggested.
9. Members recognised the urgency of the review and commented upon the role of schools. There were concerns that the speed of the review may limit the depth of understanding that the subject warranted.
10. The Chairman proposed, seconded by Mr Wright, that the Select Committee on Knife Crime be the next to be established, being prioritised over Affordable Housing. This was agreed unanimously.

RESOLVED that:

- the Scrutiny Committee agree that a Knife Crime Select Committee should be prioritised over the Affordable Housing Select Committee;
- the Scrutiny Committee recommends that Mr Barrington-King be Chairman Designate.

#### **54. Kent Community Safety Agreement** *(Item B1)*

*Mike Hill, Cabinet Member for Community and Regulatory Services, Shafick Peerbux, Head of Community Safety, KCC, T/Chief Supt Andy Pritchard, Kent Police, Chief Insp Guy Thompson, Kent Police, Tim Read, Chair of Safer Roads for Kent Board, KCC, Jon Quinn, Assistant Director, Kent Fire & Rescue Service, Nick Wilkinson, Prevent and Channel Strategic Manager, KCC and Jess Mookherjee, Consultant in Public Health, Kent Public Health were in attendance for this item.*

1. The Chairman asked Mike Hill, Cabinet Member, to introduce this item and he set out the important work of the Community Safety Team and its partners, their role in Domestic Homicide Review work and the role of the Kent Community Safety Partnership which was hosted by KCC.
2. T/Chief Supt Andy Pritchard suggested that intervention, education, diversion and prevention were vital.

3. Shafick Peerbux, Head of Community Safety delivered a presentation setting out the role of the Kent Community Safety Partnership and the Community Safety Agreement. The presentation is available online here or via this link:
4. Members thanked Mr Peerbux for his presentation which was comprehensive, informative and chilling. Members considered that the increase in gang culture arose from young people having a lack of somewhere to be, not having a good male role model, and individuals looking for belonging.
5. Referring to a comment made by the partners that the Police were not the best agency to go into schools and colleges to educate Members asked who would be better? Chief Insp Guy Thompson explained that PSHE documentation set out how education should be taken into schools and this was led by the PSHE teacher and supported by the schools.
6. Nick Wilkinson agreed that many of the young people drawn into gangs were vulnerable, were looking for a sense of belonging, had low self esteem and low achievement levels.
7. A Member referred to prevention, how could partners be sure that they were aware of vulnerable people, what was the cost of missing vulnerable young people? She also asked whether any requests had been received from KCC about knife arches, and what advice would be given to KCC about these?
8. Mr Thompson said that knife arches had been used at youth centres, but he urged caution over their use and their careful management. Commenting on missing vulnerable people he explained that these young people were at risk of becoming involved in gangs. Partners discussed the benefits of money spent on early intervention.
9. It was clear that adverse childhood experiences affected a child's wellbeing as they got older. Partners also commented that Domestic Abuse was not an isolated issue it had links with; poverty, deprivation, gangs, smoking and therefore a child's wellbeing and emotional development was also affected.
10. Jess Mookherjee spoke to Members about trauma informed care, which involved open-mindedness and compassion. All services dealing with young people should ask why the child is there rather than what the child has done. There had been a huge amount of training to ensure that the focus was on trauma informed care, it was hoped that this would have a significant impact in the future.
11. Members were aware that there was no easy solution to these issues, vigilance in communities was imperative and it was essential that individuals knew where to report any concerns.
12. In response to a Member's question about the involvement of British Transport Police (BTP) Mr Pritchard explained that like all forces BTP had 'stepped up' in relation to the challenge around knife crime and it being a national policing priority.
13. A Member referred to new parents, their support and environment and considered that the Select Committee should not exclude this area as well as early childhood, nurseries, social workers.

14. Members discussed road safety and considered that anti-social behaviour on roads was less recognised and not dealt with.

15. Tim Read, Chair of Safer Roads for Kent Board explained that the idea of criminalising a large number of people for traffic offences was difficult. The Government would have to pass legislation that would require all of us to have black boxes in cars and this then raised other issues around surveillance and anonymity. It was necessary to get to a point where people wanted to behave in a responsible way.

16. Mr Pritchard explained that insurance companies were offering discounts to young people if they had a black box fitted into their vehicle. It was better to be proactive and there were less criminalising methods to look at.

17. A Member asked about scammers and cybercrime and how effective the partnership was at preventing crimes. Mr Peerbux explained that this was a large problem, and authorities were only aware of a small proportion. It was incumbent on communities to know where to and how to report incidents, and to support victims.

18. The Chairman asked how increasing the number of ANPR cameras could contribute to reducing crime. Mr Pritchard considered that more facilities would increase opportunities for detection, they were valuable in detecting and reducing crime. Their limits included infringements of privacy.

19. In response to a question Mr Read explained that he was not aware of any work done on the impact of road safety with the presence of dash cams, it was considered that this would be a positive impact, but it was difficult to measure.

20. Members briefly discussed the pressure on the county and districts of the increasing numbers of housing developments and the loss of power for highways authorities to turn down planning permissions. It was considered that the impacts of air pollution would become more prominent in the future.

21. Mr Hill thanked Members for their interest and their questions which had been useful and productive, he thanked the Scrutiny Committee on behalf of his team and partners.

RESOLVED that the Scrutiny Committee thank the Community Safety partners for attending the meeting, for their presentation and for answering Members' questions. This would be brought back to the Committee annually as required.

## **55. Application of KCC's social value principles to KCC's Commissioning and Contract Management**

*(Item C1)*

*Miss Rankin, Cabinet Member for Strategic Commissioning and Vincent Godfrey, Strategic Commissioner were in attendance for this item.*

1. Miss Rankin explained that this was an iterative process, the Government was due to make changes around how authorities dealt with social value. KCC's



procurement and commissioning templates set out where social value was added. The Commissioning Team tried to ensure that this was always considered.

2. Vincent Godfrey explained that this was a positive piece of legislation and the Commissioning team were raising awareness of social value and aimed to ensure consistency of application with the following initiatives:

- a. Over a dozen senior commissioners had gone through the commissioning academy
- b. Understanding how social value was measured
- c. Redoing an ethical procurement test every two years.
- d. Lord Young's report – what was legally permissible, there was mandatory training for all officers. Regulations were amended in 2015 which encouraged consideration of social value.

3. The Commissioning team was committed to getting a Chartered Institute of Procurement & Supply (CIPS) certification of the whole authority.

4. The weakest area was considered to be the measurement and realisation of social value and it was necessary to get better at measuring outcomes of added social value.

5. Members discussed how it was possible to get those KCC contracted with to add benefit. There were questions over whether the statistics produced showed the real benefits.

6. In response to a question Miss Rankin explained that it was required in contracts that organisations complied with the law, the main contractor was always responsible for the sub-contractor. Referring to sub-contractors providing social value organisations were content to find a way of fulfilling their own social responsibility policy.

7. In response to a comment about academies it was considered to be disappointing if an academy did not have a corporate social responsibility policy. For example for employees who might wish to undertake duties as a councillor or for volunteering. Organisations should be aware that they would be more likely to win contracts on the basis that the organisation was forward thinking, socially aware and responsible.

8. A Member asked how robust were the KPIs? Mr Godfrey explained that the robustness of KPIs had got better over time, this had happened in the evolution of outsourcing and procuring contracts generally.

RESOLVED that the Scrutiny Committee note the update on progress provided in the report.

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By: Andrew Loosemore - Head of Highways Asset Management  
Alison Hews – Street Works Manager (East Kent)

To: Scrutiny Committee – 8<sup>th</sup> May 2019

Subject: Temporary Road Closures and Utility Companies

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## Summary

This report provides an overview of how Utility Company works are managed and coordinated by KCC Highways teams. This includes more specifically the process for implementing temporary road closures to allow works to take place and ensure the safety of the road user and the workforce.

In 2018/19 the Street Works teams at KCC dealt with 124,527 permit requests from Works promoters and of these over 3000 were requests to close a road.

### 1. Legislative background

The New Roads and Street Works Act 1991 (NRSWA) is the primary legislation that sets out the rules and responsibilities regarding Street Works i.e. the work of utility companies and others who install apparatus in the street. It defines who a Statutory Undertaker is and their responsibilities, and the timing and type of information they must supply to Highway Authorities. Highway authority responsibilities are also defined, and the Traffic Management Act 2004 (TMA) built on this, making it a statutory duty for Highway Authorities to coordinate street works to facilitate the expeditious movement of traffic. The TMA also enabled the introduction of Permit Schemes to better enable local authorities to discharge their duty to coordinate.

KCC operates a Permit Scheme across the whole road network. In addition, there is the Kent Lane Rental Scheme (KLRS) operating on 5% of the most traffic sensitive streets of the primary network. The Lane Rental scheme imposes a daily charge for activities that impede the flow of traffic. The charging structure is designed to encourage all works promoters (Utility companies, third parties and KCC) to work in the most efficient manner possible, taking up less time/ space on the network during the busiest periods.

The key objective of the KLRS is to provide an incentive for those carrying out works to consider alternatives when planning works on these sections of the Kent network when a lane or road closure is required.

When considering these works, Promoters are reminded that the main purpose of the scheme is to encourage:

- improvement in the planning of works and reduce length of time sites are occupied;
- completion of works to the Specification for the Reinstatement of Openings in the Highway (SROH) standard permanent first-time;
- innovation to reduce the impact caused by works and the associated highway occupation.

A daily rate is charged to companies working on specific roads and if it is during busy periods such as rush hour. Depending on the road in question the cost of closing a road is between £1600 - £2000 per day, a lane closure incurs a charge of between £300 - £800.

The scheme accrues in the region of £1M per year

The revenue is used to fund the running costs of the scheme with any extra revenue going into the Kent Lane Rental Fund for projects that fulfil the objectives of the scheme. Both Kent County Council and utility companies can apply for funds providing they fulfil key criteria.

A body of appointed and elected members form a Board of Governors who will oversee the administration of the surplus revenues, with the principle responsibility to evaluate and monitor proposals to spend this revenue towards initiatives. A member of KCC chairs the board and as well as a Kent representative the Members of the board are made up of representatives from the Water, Power, Telecoms and Gas Industry.

Examples of projects that have received funds following a successful bid can be found in **Appendix 2**.

Further information on the Kent Lane Rental Scheme and the governance of funds can be found by following the link below

[https://www.kent.gov.uk/search?mode=results&queries\\_keyword\\_query=lane+rental](https://www.kent.gov.uk/search?mode=results&queries_keyword_query=lane+rental)

Section 81 of New Road & Street Works Act 1991(NRSWA) places an absolute duty on utility companies to maintain their networks - quite apart from which, they must maintain systems in efficient working order to properly discharge their safety and service obligations to their customers.

KCC has no authority to prohibit utility company works, they have the right to install and maintain their apparatus. The duty on Highway Authorities is to only to coordinate the works and to mitigate traffic disruption, not to prevent disruption.

## **2. Road Closures and Traffic Restrictions**

A Temporary Traffic Regulation Order (TTRO) or a Temporary Traffic Regulation Notice (TTRN) is made by KCC when it is necessary to temporarily stop or limit vehicular and/or pedestrian traffic along the highway.

This is necessary when there is insufficient road width to accommodate the safe passage of road users and undertake the works. There is mandatory guidance on residual road widths and safety zones that must be followed. It is an offence not to follow these guidelines. The Code of Practice can be found by following the link below.

<https://www.infrastructure-ni.gov.uk/sites/default/files/publications/drd/safety-at-street-works-and-road-works-a-code-of-practice.pdf>

Provisions governing temporary road closures and traffic restrictions for street works are found in Sections 14-16 of the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991 and Regulations made under the 1984 Act

There are two procedures:

(a) TTRN - Where urgent action is needed – the traffic authority may issue a ‘temporary notice’ imposing a short-term closure or restriction. Prior notice is not necessary.

The notice is limited to 21 days if there is a danger to the public or risk of serious damage to the road, independent of street works; a leaking gas main, for example.

The notice is limited to five days if there is no risk of danger or damage.

(b) TTRO - In less urgent cases – the traffic authority may make a ‘temporary order’, which may remain in force for up to 18 months.

TTROs can be applied to roads, footways or Public Rights of Way (PRoWs).

Local District Councils can also apply for road closures under the Town and Police Clauses Act for events or street parties.

## **3. Kent County Council Road Closure procedures**

### **Immediate/urgent Road Closures (TTRN)**

Where works are of an urgent nature the overriding aim is for the works promoter to attend site to deal the emergency. They are required to advise KCC within 2 hours of works commencing that the road is closed. The Street Works team will then issue notification to key stakeholders, emergency services and public transport providers. Due to the nature of emergency works KCC as highway authority are not able to prevent the

works from commencing as the immediate priority is to remove the danger to public or property that may occur as a result of a gas leak, burst water main or dangerous potholes.

Whilst we are not able to prevent the works once we have received the permit, we can impose conditions such as extended working hours and, in some instances, KCC will challenge the duration of the works to ensure that works are completed and cleared as soon as possible.

### **Planned Road Closures (TTRO)**

Where works are of a planned nature then a minimum of 12 weeks' notice is usually required by the Street Works team to process the application and write the Legal Order. The area coordinator will check the diversion to ensure this is suitable and will look to see the impact on local businesses and bus routes.

Where works will have an impact on Schools, the works promoter will be guided to carry out their works during school holidays to reduce the impact on school transport.

Once works have been agreed the TTRO coordinator will process the legal aspect of the closure. All planned closures are required to be advertised in the local paper (currently Kent Messenger)

- Two Notices must be published in local newspaper(s); the first to notify the public of the intention to make an Order and a second to notify the public that the Order has been made.
- Additionally, a copy of the Public Notice (as a poster) may be displayed in the street(s) concerned.

Details of all works requiring a road closure are also circulated to a wide list of stakeholders by way of Customer Information bulletins to Emergency Services, utilities, local authorities, transport providers and local media. The information in relation to the works can also be found on [www.roadworks.org](http://www.roadworks.org) which is a public facing website providing information of all Street Works. The website links in with TomTom Sat Nav which enables the travelling public to be aware of impacts and closures on their routes.

**Appendix 1** Case Study shows a typical request from a water company to close the road for a 3-month period in order to lay a new sewer and the subsequent processes involved by the street works team in ensuring the Legal Order is in place to close the road. The case study also highlights the level of notifications to stakeholders and travelling public that is carried out.

#### **4. Recommendation**

Scrutiny committee members are asked to note the contents of the report and to also note the additional information in Appendix 1 & 2

Appendix 1 Case study - Road Closure, Horn Street, Folkstone

Appendix 2 Examples of Projects funded form Kent Lane Rental.

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# Appendix 1

## Kent County Council Road Closures

### Case Study Horn Street, Folkstone

#### BACKGROUND

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Kent County Council street Works team received a permit from Southern Water (SW) in October 2018 advising that they required a Road closure of Horn Street, Folkstone in order to facilitate the installation of 190 meters of new sewer. Southern Water advised KCC that the works were a priority as they were receiving reports, including from the local school, that foul water was backing up due to the capacity issues on the existing sewer.

Due to the location of the sewer and the width of the carriageway the works required a road closure in order to protect the workforce and the traveling public.

Kent County Council looked at the extent of the works and agreed the works could commence under closure in January 2019 with a projected end date of 29<sup>th</sup> April 2019.

Copies of Diversions and TTRO applications were received and processed by the Street Works team. Southern Water erected advanced warning signs and letter dropped all affected residents.

Works started on 28<sup>th</sup> January 2019. Once on site, and in discussions with both KCC personnel and residents about access to their properties, Southern Water were able to change their work methodology and extend the length of their site which increased the amount of ground they could have out at any one time. This enabled SW to have 3 crews working at the location; one dig crew, one pipe installation crew and one reinstatement crew. The road closure was reopened a month ahead of schedule.

KCC only received 1 enquiry about this closure from a local business who required some supplementary signage advising that "business was open as usual" which Southern Water supplied and erected on site.

No complaints for the works were received by either Southern Water or Kent County Council.

#### Related documentation (attached)

- Copy of TTRO Application
- Copy of Traffic Order
- Copy of consultation Email to key Stakeholders
- Copy of diversion route



## Highways, Transportation and Waste Streetworks

### East Kent

Ashford Highway Depot, Henwood Industrial Estate  
Javelin Way, Ashford, TN24 8AD  
Tel: 03000 418369 – Fax: 03000 422835

### Mid Kent (Canterbury & Swale)

Faversham Highway Depot  
Canterbury Road, Faversham, ME13 8LY  
Tel: 03000 418338 – Fax: 03000 422833

### Mid Kent (Maidstone and Tonbridge & Malling) and West Kent

Aylesford Highway Depot, St Michaels Close  
Aylesford, ME20 7BU  
Tel – Mid Kent (Tonbridge & Maidstone): 03000 418333  
Tel – West Kent: 03000 418319  
Fax: 03000 422833

**KCC Highways Contact Point: 03000 418181**

Dear Sir / Madam

### Application for a Temporary Traffic Regulation Order

I refer to your request on the above. An application has to be obtained from KCC Highways, Transportation and Waste to permit a temporary traffic regulation order.

Please find enclosed for your information:

- An application form to be completed and returned to the appropriate KCC Highways, Transportation and Waste Office, along with full payment.
- Guidance notes to an application for temporary traffic regulation order.

Please note that the enclosed charges are non-refundable and further charges may apply depending on the extent of the order.

Additional charges may apply to any works on lane rental streets. Further information on the Kent Lane Rental Scheme can be found at [www.kent.gov.uk/lanerentalscheme](http://www.kent.gov.uk/lanerentalscheme)

Please note that it necessary for KCC Highways, Transportation and Waste to receive an application for temporary traffic regulation order at least 12 weeks prior to the intended closure.

If you have any further queries, please contact KCC Highways, Transportation and Waste on 03000 418181.

Yours faithfully

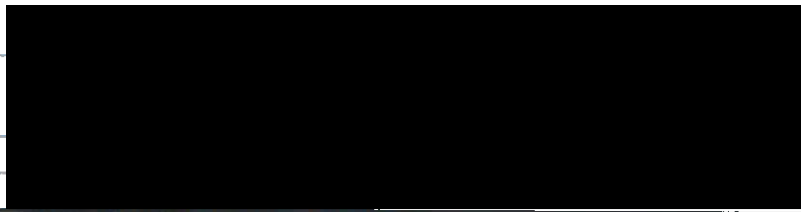


**Toby Howe**  
Senior Highway Manager  
Highway Operations

**APPLICATION FOR TEMPORARY TRAFFIC REGULATION ORDER**

**Temporary:** Up to 18 month duration with a minimum 12 week application period.

**Emergency:** Emergency works that need to be commenced within 24 hours.

Please ensure you read the attached guidance notes prior to completing this form.

Please delete as appropriate:	TEMPORARY	EMERGENCY
<b>PART A – LOCATION / RESTRICTION DETAILS – please complete all fields</b>		
Name of Road(s) plus Town or Village	HORN STREET FOLKSTONE	
Type of Restriction needed	Road Closure [ <input checked="" type="checkbox"/> ] No Waiting [            ]	Speed Limit [            ] Other [            ]
Nature of works being carried out which require restriction	INSTALLATION OF 190M OF 150MM SEWER ALONG HORN ST FROM 206 HORN ST TO MANHOLE 9301	
Section of road affected <i>Define start and end points</i>	FROM 206 HORN STREET TO ST. MARTINS CHURCH OF ENGLAND PRIMARY SCHOOL HORN STREET FOLKESTONE KENT	
List proposed alternative route for closures, with map	FROM Horn Street to Church Road to RISBOROUGH LANE to MILITARY ROAD to NORTH ROAD to WEST ROAD to HOSPITAL HILL to SEABROOK ROAD back on to Horn Street	
Start Date & Duration	Early start to be discussed with Dave Taylor of Cappagh Browne	
State times that restrictions need to apply if not 24/7, and if this includes weekends	24/7 Yes [ <input checked="" type="checkbox"/> ] No [            ] If not 24/7, state closure times each day: Saturday [ <input checked="" type="checkbox"/> ] Sunday [ <input checked="" type="checkbox"/> ]	
Any other traffic management issues e.g. One-way Streets	Buses will be advised once works agreed	
Is the road a bus route?	Yes / No	If yes, please confirm if bus company advised Yes / No
<b>PART B – APPLICANT'S DETAILS</b>		
Name of Applicant & Organisation		
Address & Postcode		
Phone		
* E-Mail		
Works Promoter Contact		
Phone		
E-Mail		
24 Hour Contact Number	Southern Water 03303030368	
* COST CODE - KCC works	[*KCC Journal Transfer Code]	
* ORDER NUMBER - External	PO010262/U5002 Copy attached to email Permit number: LQ001SWAT09456393	
<b>PART C – INVOICING DETAILS - If different to Applicant's Details</b>		
Full Company Title		
Invoicing Address		
* E-mail for invoice to be sent		
Phone / Fax	Mobile	

~ To supply any additional details needed for any section, please continue here or use a separate sheet/s ~  
Please return to one of the following e-mail addresses, according to which area the restriction is needed:

East Kent – Ashford, Dover, Shepway and Thanet – [StreetworksEast@kent.gov.uk](mailto:StreetworksEast@kent.gov.uk)

Mid Kent – Canterbury, Swale, Maidstone and Tonbridge & Malling – [StreetworksMid@kent.gov.uk](mailto:StreetworksMid@kent.gov.uk)

West Kent – Dartford, Gravesham, Sevenoaks and Tunbridge Wells – [StreetworksWest@kent.gov.uk](mailto:StreetworksWest@kent.gov.uk)

**Guidance Notes to an Application for Temporary Traffic Regulation Order**

1. A standard charge of £500 is levied to cover administration costs for the making of Traffic Order under Section 14 (1) of the Road Traffic (Temporary restrictions) Act 1991. The applicant must meet advertising costs particular to the request, and these costs will be notified to you once they become available. The charge for an Emergency Closure is £335. Please note, that any amendments made after the TTRO has been approved and advertised may then be subject to charges of £250 on each amendment.
2. **If the works are subject to a lane rental charge then additional charges may apply. These charges will be agreed with Kent County Council and paid prior to works taking place.**
3. The applicant shall be responsible for erecting advance warning signs for each order, these shall be at either end of the section of road affected and at least one week before the order takes effect. They shall have the legend 'Advance Notice (Name of Road)(reason) from (date) for a period of (days, weeks, months)'.
4. The applicant will be responsible for maintaining access to properties within the length of road closure; and for maintaining safe access for pedestrians through road closures.
5. Access for emergency service providers needs to be maintained at all times. Please note that a fire appliance requires 3.25m access width. If this cannot be maintained, you will be required to liaise with the emergency services before Kent County Council can progress your application for a temporary traffic restriction.
6. The applicant shall be responsible for the supply, erection and maintenance of all diversion signing for traffic unless otherwise agreed with KCC Highways, Transportation and Waste.
7. The applicant is responsible for notifying those residents directly affected by the closure, by means of a letter drop. Particularly any local schools or businesses which may be affected.
8. The applicant is responsible for erecting and maintaining signs indicating that any business etc which are affected by the closure are still open for business as usual, and from which direction access is possible. The signs shall have the following (or similar) legend 'For (name of business) follow diversion' and 'Access to (name of business)' and shall be erected at either end of the closure.
9. All frame mounted signs shall be adequately weighted using sand bags, and shall be accompanied by cones and lamps.
10. The 'Road Closed' signs shall be used to effect the closure along with either Heras Fencing or traffic barriers. If that is not practicable then either the road shall be coned off with one metre high cones and flashing lamps. The cones shall be arranged in two solid lines, staggered, to allow access onto the site.
11. All signs must be maintained to the highest standards during the full period of the Contract. Careful inspection of the diversion route and all signs is to be made at least two to three times each day.
12. The applicant shall be responsible for advance signing through and immediately adjacent to the site, to Chapter 8 Standards.
13. No works within the road closure shall be permitted until all diversionary and advisory signs are positioned correctly.



# TEMPORARY TRAFFIC REGULATION ORDER

## HORN STREET, CHERITON, FOLKESTONE

Folkestone

F746S

**Southern Water**

**Sewer Works**

**21 January 2019**

Planned End Date: 29 April 2019



Between St Martin's Primary School and the junction with Queen's Avenue

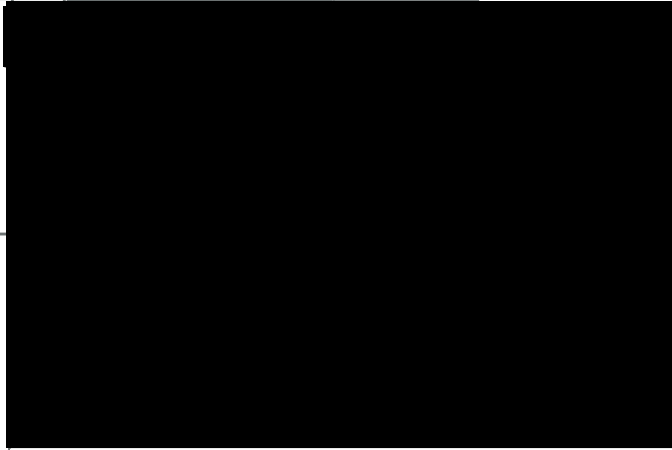


Full 24/7 Closure



Via Horn Street, A259 Seabrook Road, B2063 Hospital Hill, West Road, North Road, Military Road, Risborough lane and Church Road

Applicant  
Applicant's address  
E-mail  
Mobile no.  
Telephone no.



Contractor  
Key contact  
Phone  
Mobile  
24-hour number

### Action checklist

Initials	Date
PL	27/11/18
PL	29/11/18
PL	27/11/18
PL	21/12/18
PL	21/12/18

Order drafted

Checked by Area Co-ordinator

Adverts to KM Group - **21/12/2018 & 18/01/2019**

Printed

E-mail to Promoter

Customer Information Bulletin issued

Order sent for Signing

Diversion route on Elgin / Roadworks.org

### Invoicing details -

Contractor Order Number		<b>PO010262/U5002</b>		
KM Ads	Amount	Date of Invoice	Date to KCC	Accepted
KM 1				
KM 2				
AR01 date	AR01 Codes	AR01 Sum	Interim or final	Accepted

### Notes -



**PUBLIC  
NOTICE**

**KENT COUNTY COUNCIL**  
**HORN STREET, CHERITON**  
**(PROHIBITION OF DRIVING)**  
**TEMPORARY ORDER 2019**

To allow works to be carried out to upgrade the local sewer for new developments, Kent County Council has made an Order to temporarily prohibit through traffic on part of Horn Street, Cheriton, near Folkestone.

The closure is now planned from Monday 21 January 2019, with estimated completion by 29 April 2019.

Horn Street will be closed at its northern end, between St Martin's Primary School and the junction with Queen's Avenue.

Local access to the remainder of Horn Street continues from either direction up to where the road is closed, but there will be no through access during these works.

The alternative route for all through traffic is via Horn Street, A259 Seabrook Road, B2063 Hospital Hill, West Road, North Road, Military Road, Risborough lane and Church Road.

Due to the nature of the works, it will not be possible to re-open the road outside the working hours.

Access for any residents affected will be maintained when it is safe to do so, but there are likely to be delays and certain times when this is not possible for safety reasons.

*Simon Jones, Director of Highways, Transportation and Waste  
Kent County Council, County Hall, Maidstone, ME14 1XQ*



To – KM Group



Request to place Highways Notice

From: Kent County Council – Highways & Transportation

To: [framework@theKMgroup.co.uk](mailto:framework@theKMgroup.co.uk)

Ad Ref	<b>Folkestone Ad F746S/1 - Horn Street, Cheriton - 21/12/2018</b>	
KCC Ref - <b>F746S</b>	District: <b>Folkestone</b>	
Advert Contact: <b>Phil Lightman</b>	Phone: <b>03000 413708</b>	
E-mail <a href="mailto:Phil.Lightman@kent.gov.uk">Phil.Lightman@kent.gov.uk</a>	Mobile: <b>07850 715416</b>	
Invoice Contact - <a href="mailto:Dave.Craddock@kent.gov.uk">Dave.Craddock@kent.gov.uk</a>	- <b>07545 203988</b>	
Publication Date - <b>First Ad - 'Intends' 21/12/2018</b>		

**HORN STREET, CHERITON (PROHIBITION OF DRIVING) TEMPORARY ORDER 2019**

To allow works to be carried out to upgrade the local sewer for new developments, Kent County Council intends to make an Order to temporarily prohibit through traffic on part of Horn Street, Cheriton, near Folkestone.

A closure is planned from Wednesday 9 January 2019, with estimated completion by 15 April 2019.

Horn Street will be closed at its northern end, between St Martin’s Primary School and the junction with Queen’s Avenue.

The alternative route for all through traffic is via Horn Street, A259 Seabrook Road, B2063 Hospital Hill, West Road, North Road, Military Road, Risborough lane and Church Road.

Due to the nature of the works, it will not be possible to re-open the road outside the working hours.

Request to place Highways Notice

From: Kent County Council – Highways & Transportation

To: [framework@theKMgroup.co.uk](mailto:framework@theKMgroup.co.uk)

Ad Ref	<b>Folkestone Ad F746S/2 - Horn Street, Cheriton - 18/01/2019</b>	
KCC Ref - <b>F746S</b>	District: <b>Folkestone</b>	
Advert Contact: <b>Phil Lightman</b>	Phone: <b>03000 413708</b>	
E-mail <a href="mailto:Phil.Lightman@kent.gov.uk">Phil.Lightman@kent.gov.uk</a>	Mobile: <b>07850 715416</b>	
Invoice Contact – <a href="mailto:Dave.Craddock@kent.gov.uk">Dave.Craddock@kent.gov.uk</a>	- <b>07545 203988</b>	
Publication Date – <b>Second Ad – ‘Has Made’</b>	- <b>18/01/2019</b>	

**HORN STREET, CHERITON (PROHIBITION OF DRIVING) TEMPORARY ORDER 2019**

To allow works to be carried out to upgrade the local sewer for new developments, Kent County Council has made an Order to temporarily prohibit through traffic on part of Horn Street, Cheriton, near Folkestone.

A closure is now planned from Monday 21 January 2019, with estimated completion by 29 April 2019.

Horn Street will be closed at its northern end, between St Martin’s Primary School and the junction with Queen’s Avenue.

Local access to the remainder of Horn Street continues from either direction up to where the road is closed, but there will be no through access during these works.

The alternative route for all through traffic is via Horn Street, A259 Seabrook Road, B2063 Hospital Hill, West Road, North Road, Military Road, Risborough lane and Church Road.

Due to the nature of the works, it will not be possible to re-open the road outside the working hours.



## REQUEST TO SIGN A TEMPORARY TRAFFIC REGULATION ORDER

To: Kirstie Williams / Toby Howe  
Highway Manager

From: Phil Lightman  
Road Closures Co-ordinator

### F746S – Horn Street, Cheriton

Please find the enclosed Temporary Traffic Regulation Order in respect of Horn Street, Cheriton

Please sign the two copies of this Order in the name of Kent County Council.

Details of the Order are as follows.

Title of Order	<b>Kent County Council (Horn Street, Cheriton) (Prohibition of Driving) Temporary Order 2019</b>
Purpose of Order	Temporary Road Closure - Sewer Works
Date of Signing Order	<b>14/01/2019</b>
Operative Date	<b>21 January 2019</b>
Adverts	21/12/2018 & 18/01/2019

*I certify that these details are correct to the best of my knowledge and belief*

**Authorised by Folkestone Area Co-ordinator**

Signed \_\_\_\_\_


Date **21/12/2018**

**THE KENT COUNTY COUNCIL  
HORN STREET, CHERITON  
(PROHIBITION OF DRIVING)  
TEMPORARY ORDER 2019**

**THE ROAD TRAFFIC REGULATION ACT 1984**

The Kent County Council, acting as the local traffic authority in exercise of its powers under Section 14 of the Road Traffic Regulation Act 1984 and all other enabling powers, makes the following Order:-

1. To allow works to be carried out to upgrade the local sewer for new developments, through traffic on Horn Street, Cheriton, near Folkstone shall be temporarily prohibited, between St Martin's Primary School and the junction with Queen's Avenue, to the extent indicated by signs and barriers on site.
2. This Order takes effect on 21 January 2019 for up to 6 months, or until the works have been completed, whichever is the sooner.
3. This Order may be cited as "The Kent County Council (Horn Street, Cheriton) (Prohibition of Driving) Temporary Order 2019".

<i>Signed for and on behalf of the Kent County Council by Simon Jones, Director of Highways, Transportation and Waste, or by his authorised signatory</i>	<i>Authorised Signatory</i> 
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***Dated this 14<sup>th</sup> day of January 2019***

## Hews, Alison - GT HTW

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**From:** Streetworks East - GT on behalf of Streetworks East - GT HTW  
**Sent:** 17 December 2018 15:16  
**Subject:** Temporary Road Closure – Horn Street, Cheriton, Folkestone – from 9 January 2019  
**Attachments:** Public Notice - Horn Street, Cheriton.pdf



### Temporary Road Closure – Horn Street, Cheriton, Folkestone – from 9 January 2019

It will be necessary to close part of **Horn Street, Cheriton**, near Folkestone, planned from **Wednesday 9 January 2019**, with estimated completion by 15 April 2019.



**Horn Street** will be closed at its northern end, between St Martin's Primary School and the junction with Queen's Avenue.



Local access to the remainder of Horn Street continues from either direction up to where the road is closed, but there will be no through access during these works.



The alternative route for all through traffic is via Horn Street, A259 Seabrook Road, B2063 Hospital Hill, West Road, North Road, Military Road, Risborough Lane and Church Road.



Access for any residents affected will be maintained when it is safe to do so, but there are likely to be delays and certain times when this is not possible for safety reasons.



The closure is to allow works to be carried out to upgrade the local sewer for new developments, being carried out by Cappagh Browne, working with Southern Water.



Due to the nature of these works, it will not be possible to re-open the road outside the working hours.



There is a chance that the works may over-run for such reasons as adverse weather conditions or unforeseen engineering difficulties.



The Southern Water Customer Services team phone number is 0845 278 0845 - [www.southernwater.co.uk](http://www.southernwater.co.uk)

**PUBLIC NOTICE**

Enclosed is a copy of the Public Notice in confirmation of this.

This bulletin contains public information and can be forwarded to any other road users who may be affected. Every care is taken to ensure the accuracy of the information, but no liability can be accepted for any changes or errors.

Road names are taken from the National Street Gazetteer, which can be viewed on Elgin / [www.roadworks.org](http://www.roadworks.org) , with alternative names given where known.



For details of roadworks, please see [www.roadworks.org](http://www.roadworks.org)

*KCC Highways and Transportation: keeping you up to date with what's happening on our roads - for more information*



Customer Information Bulletin **F746S – Horn Street, Cheriton**

Regards

*Phil Lightman*

**East Kent Road Closures Co-ordinator**  
**Highways, Transportation & Waste | Kent County Council | Ashford Highway Depot | Javelin Way | Ashford | TN24 8AD**  
**Highway Helpline 03000 418181 | E-mail [streetworkseast@kent.gov.uk](mailto:streetworkseast@kent.gov.uk) | [www.kent.gov.uk](http://www.kent.gov.uk)**



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**KENT COUNTY COUNCIL**  
**HORN STREET, CHERITON**  
**(PROHIBITION OF DRIVING)**  
**TEMPORARY ORDER 2019**

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**Due to the nature of the works, it will not be possible to re-open the road outside the working hours.**

**Access for any residents affected will be maintained when it is safe to do so, but there are likely to be delays and certain times when this is not possible for safety reasons.**

*Simon Jones, Director of Highways, Transportation and Waste  
Kent County Council, County Hall, Maidstone, ME14 1XQ*

**RESPONSE**  
**TRAFFIC MANAGEMENT**  
Horn Street, Folkestone,  
CT20 3JB

**CUSTOMER/CLIENT:**  
Cappagh Browne

**DATE:** 08/10/2018

**DRAWN BY:**  
E Kent

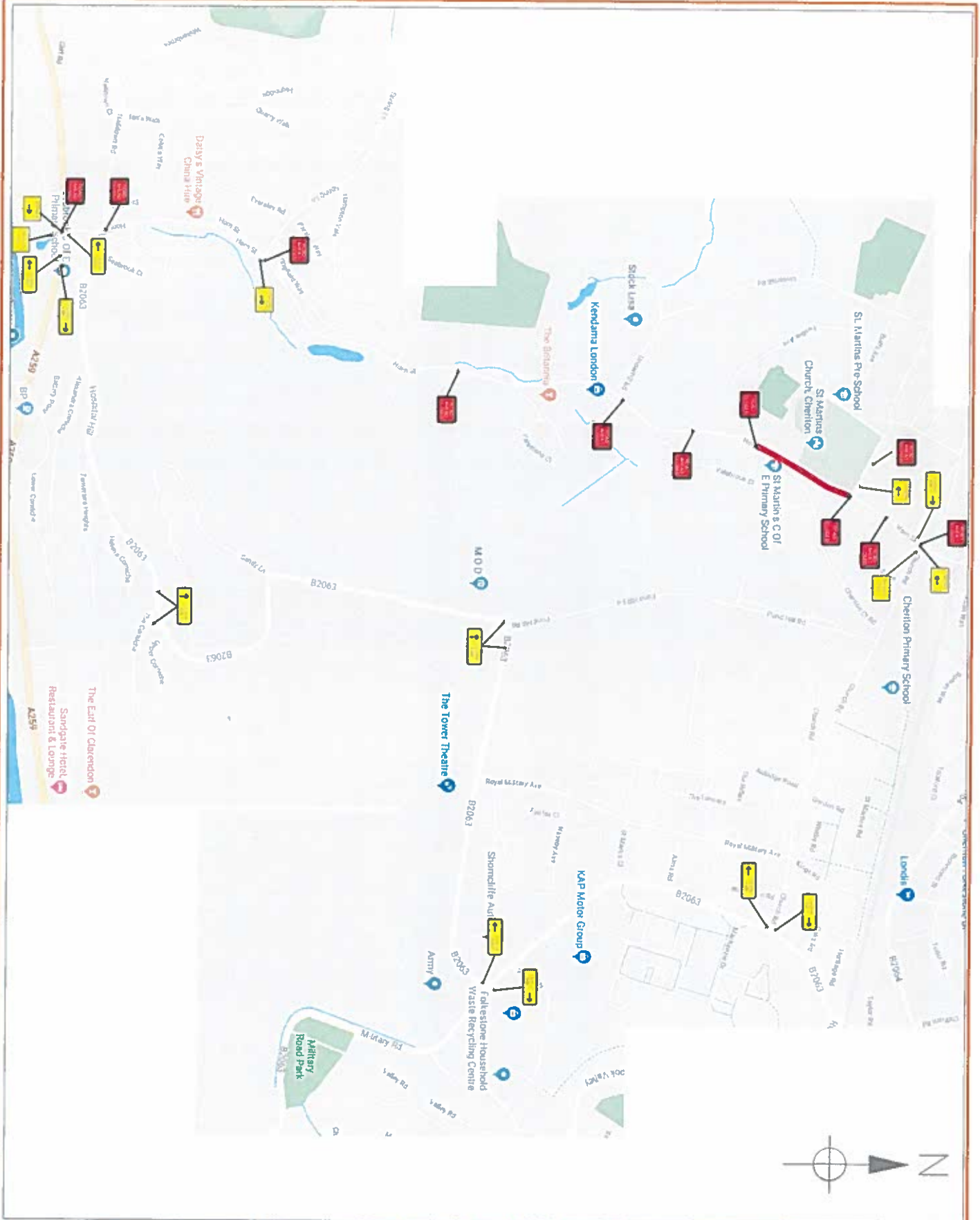
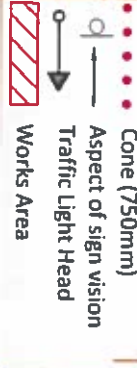
**DRAWING Ref:**  
08-10-19-26

**NOTES:**  
WO. 9413624

**NOT TO SCALE**

**Traffic Management Notes:**

- 1) All temporary traffic management shall be in accordance with Chapter 8 of the Traffic Signs Manual 2009
- 2) All temporary traffic management shall be in accordance with the Traffic Signs Regulations and General Directions 2014.
- 3) All temporary traffic management shall conform to the Safety at Street Works and Road Works, Code of Practice 2013
- 4) All temporary traffic management sign locations are indicative and are subject to onsite approval from engineer



This information in this drawing may not be copied or used by a third party without the written consent of RESPONSE TRAFFIC MANAGEMENT

By: Andrew Loosemore - Head of Highways Asset Management  
Alison Hews – Street Works Manager (East Kent)

To: Scrutiny Committee – 8<sup>th</sup> May 2019

Subject: Appendix 2 - Use of KLRS Funds

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The KLRS sets-out the specific initiatives that any surplus revenues will be applied towards, which are principally associated to the objectives of the KLRS; to be applied equally (*within a limited tolerance*) to the following areas:

**Transportation** initiatives are defined as facilitating the management and monitoring of traffic and works to minimise disruption on the network and improve safety;

**Enabling infrastructure** initiatives are defined as those that promote and provide more effective facilities to enable future maintenance, access and improvement of assets;

**Industry practices** and **research & development** related initiatives cover the operational practices, new materials and ways of working for the control, planning and execution of works.

The primary purpose of these initiatives is based on reducing the impact of works on the highway network, to reduce any disruption whilst important and essential services are maintained. This Scope supports the aim to raise standards in the planning and execution of works for the benefit of the road users in Kent.

### **Recent successful bids to the KLRS Fund**

#### ***Smart Winter: Awarded £84,500.00***

SmartWinter is a programme of projects exploring new Winter technologies alongside the application of data analytics. SmartWinter envisages a range of benefits in five key areas:

- Improved safety and stakeholder satisfaction (for both Amey and KCC)
- Savings through reduced number of winter gritting runs
- Savings through reduced spend on basic winter facility/resource
- Savings on materials
- Better evidencing for revenue spend, transparency and defence against claims

The solution will address issues in the Transportation category managing and monitoring traffic and works to avoid disruption through its use of real-time and historic traffic data to analyse the impact of freezing and gritting services on vehicle movements

### ***Turbo roundabouts: Awarded £53,500.00***

Bid by Kent County Council to install a roundabout type known as a 'turbo roundabout', a concept widely used in the Netherlands and New Zealand. This involves segregating the lanes by way of a physical measures (in this case armadillo blocks) to keep drivers in lane, requiring them to select the correct approach position before entering the circulatory. In addition, give way signs and markings are installed on all approaches to alert drivers to the need to slow down, something that is not usually used on UK roundabouts. Finally, it is intended to use sequentially flashing chevron warning signs on the centre island to give drivers better site of the roundabout during the hours of darkness.

### ***Smart Gullies: Awarded £35,000.00***

Through the use of gully sensors this aims to provide clear and concise data on gully fill levels. KCC will be able to demonstrate how sensors can dramatically reduce the need for cleansing or inspection regimes, the sensor itself will show when a gully needs to be cleansed.

### ***Farmers gritting Trials: Awarded £20,000.00***

The funding was used by KCC to purchase 2 spreader units that will be installed on 2 tractors, (one in Maidstone and one in Sevenoaks), and for a set of snow tyres for the route in Sevenoaks where it has been identified that due to the local conditions this additional grip will assist with the gritting on a route with steep undulations.

### ***A228 Malling Road (Mereworth): Awarded £69,500.00***

Funds awarded to make use of a non-conventional ironwork repair, undertaken by Rhino Asphalt Solutions Ltd (RAS) who offer a unique 'Ironmaster system' that comes with a 5-year guarantee period. This 5-year guarantee period not only provides a degree of financial protection, knowing any repair costs during the guarantee period will be met by RAS, but the confidence in their product will almost certainly be reflected by the lowering of ironwork failures on the A228. This results in less disruption, less congestion and the possibility of the A228 being a more reliable diversion route for works taking place elsewhere.

The funds were secured not only to undertake improvement to ironwork falling under the remit of Kent County Council Highways Transportation & Waste (KCC HT&W), but also to include the utility covers present to further avoid disruption caused by potential failures.



**By: Ben Watts, General Counsel**  
**To: Scrutiny Committee – 8 May 2019**  
**Subject: KCC Supported Bus Services in Sevenoaks**

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### **Background**

- (1) On 28 January 2019 Mr Whiting took a decision to agree to the implementation of changes to selected bus services in Thanet and Sevenoaks effective from April 2019.
- (2) In accordance with the terms of reference of the Scrutiny Committee, Mr Lake has exercised his right to place the issue of KCC supported bus services in Sevenoaks on the agenda of the Scrutiny Committee.
- (3) Any Member has a legal right to place an item on the Scrutiny Committee agenda. In this case, Mr Whiting's decision is not being 'called in' and therefore its implementation cannot be delayed or overturned by it being placed on the Scrutiny Committee agenda. The Committee may decide, however, to make comments or recommendations to the Cabinet Member for his consideration and response.

### **Documents (available via link)**

- (4) Appendix 1: Record of Decision  
Appendix 2: Report: Thanet and Sevenoaks Bus Service changes – Report into Public Consultation and Recommended Action  
Appendix 3: Sevenoaks Bus Changes, Consultation report  
Appendix 4: Detailed EqIA  
Appendix 5: EqIA Thanet and Sevenoaks Bus Changes

### **Guests**

- (5) Mr M Whiting, Cabinet Member for Planning, Highways, Transport and Waste has been invited to attend the meeting for this item, along with Phil Lightowler, KCC Head of Public Transportation.

### **Options for the Scrutiny Committee**

- (6) The Scrutiny Committee may:
  - (a) make no comments
  - (b) express comments but not require reconsideration of the decision

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**Contact:** Anna Taylor/Joel Cook                      Tel: 01622 694764/416892

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